



Cancer Bridges

Every cancer journey is unique.
We are here for you.

Clinical Director

Status: Full Time, Exempt

Reports To: Executive Director

Salary Range: \$76,000 - \$80,000

Last Reviewed: March 20, 2025

POSITION SUMMARY

The Clinical Director oversees emotional support programs and services for adults receiving psychosocial cancer support at Cancer Bridges. This is a full-time position with occasional evening and weekend availability required for support sessions, groups, special events, and outreach. The Clinical Director supervises the Family and Youth Program Team and the Senior Clinical Manager, reporting to the Executive Director. This role works closely with the Program team.

RESPONSIBILITIES

- Provide emotional support, guidance, and resource referrals to adult members receiving individual, couples, and family counseling. Responsibilities include scheduling appointments, conducting intake assessments, conducting sessions, and maintaining clinical documentation
- Supervise and support clinical staff and support group facilitators to ensure high-quality program delivery and adherence to best practices and professional standards.
- Manage the internship program, partnering with universities to recruit, train, and mentor interns and ensure they meet educational and clinical requirements.
- Oversee support groups in partnership with the Program Director, facilitating as needed and ensuring alignment with the organization's mission.
- Develop and implement clinical policies, track program data, and support strategic initiatives to enhance counseling and support services.
- Lead clinical engagement efforts, serving as the primary contact for medical units, professionals, universities, and community organizations.
- Collaborate with the Program team to schedule educational lectures and maintain outreach to the medical and clinical community.
- Support program budgeting and financial oversight and assist with grant writing by providing data and success stories.
- Stay informed on psychosocial support needs and emerging oncology and mental health care trends.

EDUCATION/EXPERIENCE REQUIREMENTS

- Master's or Doctoral degree in Social Work, Counseling, Psychology, or a related field.
- Licensed clinician (LCSW, LPC, LMFT, or equivalent) with preferred supervision credentials.
- Minimum of 5 years of clinical experience, including at least 2–3 years in a leadership or supervisory position.
- Strongly preferred experience in oncology, grief, trauma, or medical social work.
- Solid understanding of nonprofit clinical operations and the capability to work in a grant-funded, donor-supported environment.
- Passion for supporting individuals and families affected by cancer.
- Act 33, 34, and FBI clearances are required.

ESSENTIAL SKILLS/ABILITIES

- Demonstrate sensitivity, understanding, compassion, and commitment to Cancer Bridges' mission, ensuring all interactions reflect these values.
- Strong interpersonal skills, including active listening and problem-solving, with the ability to engage in conversations about cancer and other challenging issues.
- Experience working with diverse populations and a commitment to fostering inclusion, increasing diversity among members and volunteers, and treating all individuals with dignity and respect.
- Ability to handle sensitive, confidential materials and situations with integrity, earning the trust and respect of others.
- Strong computer literacy skills required; experience with database management preferred.
- Excellent time management, organization, and communication skills, with flexibility to work evenings and weekends as needed for programs and fundraisers.
- Commitment to contributing to an organizational culture built on trust, vulnerability, and support.

COMPENSATION AND BENEFITS

The compensation range for this position is \$76,000 to \$80,000 and commensurate with education and experience level. The generous benefit package includes employer-paid health, dental, and vision insurance, personal time off, fourteen paid holidays, a defined contribution plan with employer match, employee-paid parking, and an annual professional development stipend. This position is full-time, salaried, and exempt under the Fair Labor Standards Act.

APPLICATION PROCEDURE

Please send your resume and cover letter to Stephanie at stephanie@cancerbridges.org. In the subject line, please include your last name and "Clinical Director."

ORGANIZATION OVERVIEW

Cancer Bridges supports those impacted by cancer through a variety of free programs and services.

Cancer Bridges, located in Pittsburgh's Strip District, provides a variety of emotional, social, and health and wellness programs and services to all those impacted by cancer in Pennsylvania. Anyone

living with cancer at any age, as well as the family and friends who care for them, are welcome to receive free support.

Cancer Bridges Core Programs:

- Short-Term Supportive Counseling – Individual and/or family counseling is available for children and adults and is provided by Licensed Clinical Social Workers.
- Support Groups – Licensed professionals offer weekly and monthly support groups focusing on emotional support and educational topics. We offer over twenty groups that feature various speakers and open discussion.
- Community Connections - Cancer Bridges collaborates with local organizations to help support our members through their cancer experience. We build relationships with impactful organizations to provide access to essential services, including Wills, Power of Attorney, Advanced Directives, financial literacy, beauty treatments, and more.
- Creative Expression – Classes such as painting, creative writing, and drawing allow members to reduce stress and connect with others in a relaxed setting.
- Education—Experts are brought in for all members or within specific support groups to discuss important subjects related to cancer and the environment, clinical trials, side effects of treatment, exercise and nutrition, mental health, and more.
- Health and Wellness—A variety of wellness activities, including yoga, reiki, and meditation, are focused on improving the well-being of the mind, body, and spirit.
- Social Activities – Gatherings scheduled all year long provide a great atmosphere to celebrate every day while building a community of support and have included Celebrating Survivorship, Remembrance Night, Thanksgiving Dinner, Holiday Extravaganza, Valentine’s Day Dinner, and Gather at the Bridge.
- Family and Youth - Cancer Bridges offers a comprehensive family and youth program that includes the offerings above but centers on the unique needs of youth and adolescents ages 3 to 17 and the family unit. The program utilizes therapeutic learning activities, helping children and their families process and cope with a cancer diagnosis.

In addition, Cancer Bridges facilitates evidence-based and cancer-specific programs designed to meet the unique needs of our members:

- Living Life Post Cancer Treatment® (LLPCT) Survivorship Program – A nine-week workshop for adults who have completed cancer treatment within the past two years.
- Moving through Grief Series – a ten-week educational and emotional support program offered three times per year to those who have lost a loved one to cancer.
- Happy Feet – a seven-week series focusing on the seven pillars of wellness, featuring various medical professionals and encouraging movement and exercise.
- Let’s Get Moving: 1:1 movement and nutrition consultations with an ACSM / ACS Certified Cancer Exercise Trainer and a group class for participants who have completed individual sessions.

Since opening, over 16,000 members across Pennsylvania have joined this vibrant cancer support community. Last year, Cancer Bridges welcomed 887 new members and provided 279 support groups, 628 adult counseling sessions, 116 creative expression workshops, 597 health and wellness classes, and 229 family and youth programs. To accomplish this, the dedicated staff of 12 was joined by nearly 800 passionate and dedicated volunteers who donated hundreds of hours of their time.

To learn more about Cancer Bridges, please visit www.cancerbridges.org.